

CHAPTER OVERVIEW

This chapter will describe the process for developing emergency foster/group homes.

4.1 Emergency Foster/Group Homes

4.1 EMERGENCY FOSTER/GROUP HOMES

- 1) The Circuit Manager, or designee, will develop foster homes to provide emergency placement services only to children placed in the custody of the Division (includes subsidized foster homes).

Related Subject: Chapter 3, of this section, Resource Family Assessment and Licensing Process.

- 2) Develop private agency facility (group or residential) to provide emergency services under contract to Children's Division (CD).
- 3) Arrange for court facility to accept emergency placement of children in custody of DFS.
- 4) Develop and complete agreement on procedure for referrals.
- 5) Complete SS-60, Vendor Resource Form.
- 6) Obtain signed "Contract for the Purchase of Foster Care Services" annually.
- 7) Complete Form DBF-14 for monthly subsidy or contractual payment above and beyond child-specific board payment.
- 8) The Children Service Worker will maintain schedule and availability of slots in emergency homes as well as a log of children placed with emergency foster home (CW-104). Record use of home in case record every three months.

MEMORANDA HISTORY: